



CENTRAL INSTITUTE OF INDIAN LANGUAGES

(Ministry of Human Resource Development, Department of Higher Education, Government of India)
Manasagangotri, Mysuru-570 006

Recruitment of Project Director for National Translation Mission

The Central Institute of Indian Languages (CIIL), Mysuru, invites application for the post of Project Director on contractual basis for the Scheme "National Translation Mission (NTM)" located at CIIL, Mysuru.

For details such as responsibilities, educational qualifications and experiences required for this post, please visit www.ciil.org/download/817ntmpdfe.pdf. The last of submission of application is 15th September, 2017. This is a rolling advertisement with a review done each month. Notification of candidates being shortlisted would be published on the websites of the Institute and the scheme (www.ntm.org.in) Until notifications are published on the websites, applications of the candidates would be accepted (even after the last date of submission of the applications mentioned above).

14th August, 2017

Assistant Director (Admin) i/c

Central Institute of Indian Languages

(Ministry of Human Resource Development, Department of Higher Education,
Government of India)

Manasagangotri, Mysuru-570 006

Recruitment of Project Director for National Translation Mission (Rolling advertisement)

National Translation Mission (NTM) Scheme, Central Institute of Indian Languages (CIIL), Mysuru requires a **Project Director** to lead the Mission in achieving its aims and objectives.

NTM, a Government of India initiative, is to translate knowledge-text into 22 languages in the VIII Schedule of the Constitution of India. It is therefore an attempt to democratize knowledge by making it accessible to those who may have difficulty with English and to simultaneously create opportunities to modernize Indian languages and guarantee their growth in higher education, NTM also seeks to create translation tools in print and web as well as identify and engage capable individuals in each translation related activity.

The Project Director will be based at NTM headquarters, CIIL, Mysore and will report to the Director, Central Institute of Indian Languages, the Nodal Officer of the Mission. He/she will also help in planning the targets and delivering the products of translation and ensuring that the people involved in the process do so effectively with high order of quality. The financial responsibilities attached to the position will be limited to drawing up the plan and the budget for different activities. He/she has to interact with other governmental and private organizations, educational institutions, publishing houses etc., to further the cause of NTM.

The appointment of Project Director will be on contractual basis initially for a period of one year extendable upto three years subject to annual review. The position carries a consolidated pay of Rs.75,000/- (Rupees Seventy Five Thousand) per month (fixed). Candidates seeking to apply for this position should be less than 62 years of age on last date of receipt of application, i.e. **15 September 2017** or before the date of shortlisting being notified.

Essential Qualifications: Doctoral Degree in Linguistics/ Literature/Translation, at least ten years of research/teaching experience, and at least five years of administrative experience in a reputed organization or an educational institution.

Desirable: Knowledge of IPR, copyright issues and publishing activities.

Interested candidates may send the their signed application form (to be downloaded here

http://www.ciil.org/Download/PD_NTM_Application_Form.doc

) along with their detailed CV, list of publications, and samples of published works addressed to **The Director, Central Institute of Indian Languages, Manasagangotri, Hunsur Road, Mysuru, Karnataka – 570006** by hand or by registered/speed post. The application form may be downloaded and filled in the word format, and printed out on a good paper, preferably on A4 size executive bond paper. The cover should be super-scribed **“Application for the post of Project Director, NTM”**. Those who are in service must forward their applications through their employer and may send an advance copy to reach with the due date.

N.B.: Those who have applied in response to this Institute’s earlier advertisements dated 14 July 2016, 11 November 2016 and 5 December, 2016 need not apply afresh. However, they may update their applications with any further information as add-on. This is a rolling advertisement with review done each month and open until filled. In case of enough number of eligible candidates being found, a notification for shortlisting would be published on the CIIL website at www.ciil.org/announcement.aspx and www.ntm.org.in. Candidates may apply for this post until a notification in this regard is posted on the websites. Thus, an applicant may send their applications even after the last date mentioned above i.e. 15th September, 2017 but they should check for the shortlisting first by visiting the above links or calling the Institute to get an update on the same.

14 August 2017

Assistant Director (Admin), CIIL

TERMS AND CONDITIONS

01. No TA/DA will be paid for attending the interview.
02. The recruitment of the Project Director, NTM will be done by a Selection Committee constituted by the MHRD.
03. The appointing authority of the Project Director is the Director, CIIL, who will also have the power of removal, if the incumbent's service is found unsatisfactory, or an account of misconduct or misappropriation of funds.
04. The decision of the Competent Authority will be final in the matter of alteration of any criteria in case of any deserving candidate.

05. Responsibilities and duties of the Project Director

- i. Though the Project Director for NTM would be the Head of the NTM, he/she has to report to the Director, CIIL for implementation of the Mission as the Director, CIIL is the Nodal Officer of the Mission and thus the Sanctioning Authority as far as financial and administrative matters of NTM are concerned as per the Government of India rules.
- ii. On behalf of the Nodal Officer, the Project Director, NTM will supervise, monitor and implement the decisions of the NTM-PAC. He/she is also expected to give a monthly report on the progress made in the Scheme to the Nodal Officer by the 3rd or next working day of the following month.
- iii. The Project Director, NTM is also required to convene meetings of the Sub-Committees and the NTM-PAC with approval of the Nodal Officer.
- iv. The Project Director, NTM will be required to frame the budget for NTM.
- v. The Project Director, NTM shall be custodian of the records and publications/e-publications and such other properties of the Mission/CIIL as the CIIL may commit to his/her charge.
- vi. The Project Director, NTM will do the ground-work and correspondence for entering into contracts, Intents of Collaboration, MoUs and assignments.
- vii. The Project Director, NTM will also be required to undertake any responsibilities as assigned from time to time by the Nodal Officer.

14 August, 2017

Assistant Director (Admin), CIIL