## APPLICATION FOR ADMISSION TO TEN MONTH LANGUAGE EDUCATION PROGRAMME FOR THE YEAR 2013-14

**Note:**

i. Incomplete applications will not be considered

ii. Make sure the particulars on last page are filled in and signed by the competent authorities.

iii. Applications should be forwarded by the concerned higher authorities with a covering letter & Office Seal

<table>
<thead>
<tr>
<th>1. (a) Name (in BLOCK Letters)</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>(b) Father’s Name (in BLOCK Letters)</td>
<td></td>
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<tr>
<td>(c) Date of Birth and Age as on 1st July</td>
<td>D D M M Y Y Y Y Age years</td>
</tr>
<tr>
<td>(d) Name &amp; Address of the School where you are serving (With name of P.O. Dist. and State/UT and pin code) Phone Number of School/Department with cod (Applicable to In-service Teachers only)</td>
<td>School’s Name:</td>
</tr>
<tr>
<td>(e) Permanent Home Address (BLOCK Letters) Telephone No. with STD Code / Mobile No.</td>
<td>HOUSE No.</td>
</tr>
<tr>
<td>(f) Sex</td>
<td>Male Female</td>
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</table>
(g) Caste to which you belong: 
Scheduled Caste/ Scheduled Tribe/OBC/Un-reserved

(h) Whether Differently Abled? If Yes, please specify (Enclose Certificate)

2. (a) Current Designation/status (Tick the Right Box) 
Teacher
Research Scholar
Minority Language Speaker
Open Category (Student)

(b) If Teacher, Status of the School (write in the box) 
Govt./ Govt.-Aided/ Private

3. (a) Academic qualifications [from Higher Secondary/PUC onwards]

<table>
<thead>
<tr>
<th>Examination Passed</th>
<th>Year</th>
<th>Board/University</th>
<th>Subjects</th>
<th>% of marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>B/A or Equivalent Degree</td>
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<td></td>
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<tr>
<td>M/A or Equivalent Degree</td>
<td></td>
<td></td>
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</table>

(b) B.Ed./M.Ed./M.Phil./Ph.D qualification, if any (specify)

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<th>Subjects</th>
<th>% of marks</th>
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<tr>
<td>Ph.D.</td>
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</tbody>
</table>

(c) Diploma in language, if any (please Specify)
4. Teaching experience *(in terms of years)*

<table>
<thead>
<tr>
<th>Name of Institution/ School</th>
<th>Status [Govt./ Govt. Aided/Private]</th>
<th>Class taught</th>
<th>Subject teaching</th>
<th>No. of Classes</th>
</tr>
</thead>
</table>

5. Details of your language background

(a) Mother Tongue / Language(s) spoken at home

(b) Languages studied in School/College

(c) Other languages known, if any, Language(s) Speak Read Write

6. Language you want to learn (Mention any 3 Modern Indian Languages as specified in the Prospectus)

<table>
<thead>
<tr>
<th>1&lt;sup&gt;st&lt;/sup&gt; Preference</th>
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<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt; Preference</td>
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<tr>
<td>3&lt;sup&gt;rd&lt;/sup&gt; Preference</td>
</tr>
</tbody>
</table>
7. Other information for office use (tick the appropriate box)

(a) Did you ever apply for any Course in Regional Language Centre (RLC) of CIIL?  
Yes  
No

(b) Did you at any time attend any Course in Regional Language Centre (RLC) of CIIL?  
Yes  
No

(c) Whether discontinued from Training in any RLC of CIIL? If the answer is ‘YES’ please mention the year, reason & the names of the Language and the Centre  
Yes  
No

8. (i) Name & address of District Educational Officer or the Appointing Authority with Pin-code to whom Further correspondence Should be sent [only for teachers]  
(ii) Name of the Head of the Department/University

9. Whether you are Physically fit to undergo language training & sustain changes in food and climate conditions?  
(Attach a certificate from Medical Officer)

10. Details of Demand Draft/Cash sent for application  

<table>
<thead>
<tr>
<th>Date of issue</th>
<th>DD Number/Application No.</th>
<th>Name and branch of the Bank/Centre</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>Rs.150/-</td>
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</tbody>
</table>

11. (a) If you teach in a Govt./Full Govt. Aided school, fill up the details: (Enclose supporting documents to the present scale)

Scale of Pay:  
Basic Pay:  
Dearness Pay:  
D.A:  
H.R.A:  
C.C.A:  
Transport Allowance:  
Any other allowance:  
Total:  
Average Income Tax:  
Deductions:  
PAN No, if any:  

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(b) Other than (a) above all trainees will be paid a consolidated amount of Rs.5000=00 plus a stipend of Rs.800=00 per month.

☐ i) I certify that I do not receive more than Rs.5000=00 as my total salary (pay and all allowances included).

☐ ii) I certify that I receive more than Rs.5000=00 as my total salary and the official document in connection with my pay, allowances and IT deductions (along with my PAN number) are enclosed. (Please note that lack of proper documentation will render this application incomplete).

Certificate by the Applicant
(Strike off, if not applicable)

1. I certify that the information given above is true to the best of my knowledge. (I also certify that I will abide by the Rules and Regulations of the Centre) I further certify

i). that I have not undergone any language training in any RLC of CIIL and have no prior knowledge of the language I intend to learn,

ii). that I have studied the Current Rules of Deputation for this training and am liable for legal action for providing any false information in this application.

2. I declare that I am willing to accept a consolidated salary of Rs.5,000=00 per month plus stipend of Rs.800=00 (Other than Govt. Teachers) and I will not claim any higher emoluments during or after my period of training from the Institute.

3. I undertake that I will abide by the Rules and Regulations of the Regional Language Centre and would not indulge in any unlawful activity of the Centre.

Place: …………………...   Signature of the applicant

Date: …………………...   Name:……………………………………………………

I certify that the statement given by the applicant is correct and he/she has not undergone language training earlier in RLC of CIIL.

Place: …………………...   Signature of the Head of the Institution/Dept.

Date: …………………...   With seal
The application of Mr./Ms. __________________________________________________________

Forwarded by DEO/LS/DDPI/Director of Education/Head of Dept./University vide File No.__________________ dated_______________

It is certified that the information given by the applicant is correct. It is further certified that the teacher has not undergone language training earlier in any Centre in CIIL and he/she will be provided necessary facility to teach the language in the Institution after his/her training.

(For Teachers only)
Place: Signature of the DEO/Inspector of Schools/DDPI with seal
Date:__________________

Place: Counter Signed
Date:__________________
Director School Education
of the State/UT with seal

(For Research Scholars/Students Only)
Registrar of the University

List of documents enclosed with the application:

1) Two passport size photographs (one to be pasted, other in a cover with name)
2) Attested Copy of the Appointment Order as teacher
3) Attested copies for the Certificates of Academic/Professional Qualifications/ Proof of Age
4) Caste/Tribe certificate, if applicable
5) Physical fitness certificate from a Medical Officer
6) Attested copy of Photo Identity Card viz. Voters Identity Card/Driving License/Pass Port

__________________

FOR CIIL OFFICE USE

(i) Selected for admission in ___________________________ Language,

(ii) With basic salary & allowances [as per scale in salary certificate of teachers]/fixed emoluments of Rs.5,000=00 plus the stipend of Rs.800=00 per month.

Signature of the Authority